**Arena Superstructures Private Limited (Arena-1)**

**Disclaimer :- Please note that Sample Form-CA, Claim Computation Sheet and this Instructions for filling the same is just to facilitate the members only without incurring any responsibility on the part of LABA or any of its officials/members. All members are requested to take utmost care, read the Form, relevant rules, process etc carefully and consult their lawyer/consultants (if required) and then proceeds to submit the claim. Accuracy of filing of claim form is the responsibility of the individual home buyer and LABA and its officials are not taking any responsibility of acceptance/rejection of the claim by IRP/RP.**

**Instruction for filling Form CA**

1. **Claim of Arena home buyers was to be submitted by 27.1.2021 positively. So, members are requested to please act fast.**
2. All Buyers need to change only Yellow highlighted Parts in Form-CA
3. In S. No. 9 of Form-CA– Bank Account detail of Home Buyer needs to be filled
4. **After filling the Form-CA, Remove all highlighted colour**
5. Take Printout of Form- CA after removing all highlighted colour
6. **Sign the Form-CA by all home buyers**
7. **Attach all the documents as mentioned in S.No.5 of Form-CA**
8. **Scan them together and make one PDF File named – “Arena Superstructure –Name of First Home Buyer” – Flat NoXXX Tower No XXX”**, as per document sequence mentioned in S.no.5 for Form CA.

“**Signed Form CA” should be the first Document.**

**In case the pdf file is heavy, then make a zip folder and name is “Arena Superstructure–Name of First Home Buyer” – Flat No XXX Tower No XXX”**

1. Fill Separate Forms-CA for each Flats, if you have multiple flats in the same project

**Instruction for filling Insolvency Claim Calculation Sheet (Excel file)**

1. Fill Only the Highlighted Cells
2. **In Computation sheet, also include TDS Receipt detail**
3. Do not include GST Input Credit Detail in excel file
4. The Value of Paid and Interest amount will be automatically calculated in Section no. 1.0 of the sheet
5. Input the same value in Form- CA at S.No 4
6. Take a print out of the calculation
7. **Attach with Form-CA,**

**NEXT STEP**

* Once Form CA is made, please send this To IRP at [inasplip@deloitte.com](mailto:inasplip@deloitte.com)
* Your Mail Subject Should be: **Form-CA-Arena Superstructures Private Limited –Name of First Home Buyer” – Flat No XXX Tower No XXX**
* In case Mail is being sent in more than one e-mail kindly mention Parts in the Subject line:

Eg: **Form-CA**-**Arena Superstructures Private Limited –Name of First Home Buyer” – Flat No XXX Tower No XXX**(PART 1),

**Form-CA-Arena Superstructures Private Limited–Name of First Home Buyer” – Flat No XXX Tower No XXX**(PART 2) etc

* **In Body of the email :- Please write the following**

**Email Text to be sent to IRP for lodgement of claim**

To

The Resolution Professional

Mr. A. Viswanadha Sarma

(IP-Regn.No.:IBBI/IPA-001/IP-P-01524/2018-2019/12396)  
Address:  
Deloitte Touche Tohmatsu India LLP,

7th Floor, Building 10, Tower B,  DLF Cyber City, Phase II, Gurgaon, Haryana -122002

**Subject**: **Submission of claim and proof of claim.**

**Re. : Corporate Debtor – ARENA SUPERSTRUCTURES PRIVATE LIMITED**

**Dear Sir**

In term of your Public Announcement in Form-A under Regulation 6 of the Insolvency and Bankruptcy Board of India (Insolvency Resolution Process for Corporate Persons) Regulations 2016 in respect of Corporate Debtor – **ARENA SUPERSTRUCTURES PRIVATE LIMITED**, we (Insert Name of all Home Buyer), are submitting our claim in Form-CA (Submission of Claim By Financial Creditors in a Class) alongwith requisite documents as mentioned in S.No. 5 of the Form-CA.

In case any further documents/clarifications is required, please let us know.

Kindly acknowledge the receipt.

Thanks & Best Regards

**(Name of First Financial Creditor) (Name of Second Financial Creditor)**

**Address :**

**Mobile No.**

**Email ID-**